



# The Heat Transfer Division: Boelter – McAdams Prize

**1. Date Submitted:** \_\_\_\_\_

**2. Full Name of Nominee(s):** \_\_\_\_\_

ASME Membership or Grade of Nominee(s) \_\_\_\_\_

Nominee(s) Current Position \_\_\_\_\_

(Indicate whether home or business) \_\_\_\_\_

**3. CITATION** (35–40-word summary of nominee’s qualifications. The citation should be specific to the award. A high degree of overlap between prior awards and new awards should be avoided since an individual can only receive one honor in recognition for the same achievement.)

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**4. LIST PRIOR AWARDS RECEIVED FORM ASME**

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\_\_\_\_\_  
\_\_\_\_\_

**5. NOMINATOR:** (List ASME committee connections, professional acquaintances with nominee. **The nominator is required to submit a letter of support detailing the nominee's qualification for the award.**)

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\_\_\_\_\_  
\_\_\_\_\_

NOMINATOR EMAIL ADDRESS: \_\_\_\_\_

**6. REFERENCES:** (Names and addresses of no more than three individuals, excluding the nominator, who are acquainted with nominee’s qualifications and requirements of the award and who have written the attached letters. At least two of the reference letters must be members of ASME and no more than one should come from the nominee’s organization.)

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**7. HEAT TRANSFER DIVISION (HTD) ACTIVITIES:** (List nominee’s involvement in major HTD activities in the last 5 years. This could include conference participation, K-Committee Leadership, organizing sessions, panels, workshops, etc., among others. Use additional pages, or list on a separate page.)

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**8. QUALIFICATIONS:** (Give complete statements of the specific ways in which the nominee meets the requirements for the honor. Be sure to support all claims made on the individual’s accomplishments. Use additional pages, or list on a set of separate pages, but no more than 5 pages.)

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**9. BRIEF BIOGRAPHY:** (Outline education, positions held, honors, expanded ASME activities (if any, beyond those in #7 above), and participation in other engineering societies. In listing positions held, include directorships of civic activities and industrial corporations. For a nominee having many honors, all previous ASME honors should be included and a brief, distinctive achievements highlighted to distinguish the new nomination from previous awards. The Biography can be attached to the form on separate pages.)

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# HTD Boelter – McAdams Prize

## Nomination Form Instructions

**1. DATE:** Give the date the nomination is sent to ASME Headquarters.

**2. NOMINEE:** Provide the full name, ASME membership grade, position held, and address(es) of the nominee(s).

**3. CITATION:** Give 35-40-word summary of nominee's qualifications.

**Remarks:** The citation is the heart of the nomination. It should be specific to the award and must be supported in the statement of qualifications that follow.

*It should be substantially different from past awards received.*

### **4. LIST PRIOR AWARDS RECEIVED FROM ASME.**

A high degree of overlap between prior awards and new awards should be avoided since an individual can only receive one honor in recognition for the same body of work.

**5. NOMINATOR:** List the nominator's name, any ASME committee positions held and the relationship of the nominator to the nominee.

*The nominator is required to provide a letter of support.*

**6. REFERENCES:** Four letter of references are required, one from the nominator (as in #5 above) and three from supporters. The supporters should be acquainted with the nominee's qualification as they relate to the requirements of the award. To avoid potential conflicts of interest, participation of nominators and supporters that have a monetary relationship with, or are immediate superiors of, a nominee is strongly discouraged. This includes PhD and Post-Doctoral advisors and supervisors.

At least two of the supporters must be members of ASME and no more than one should come from the nominee's organization.

**7. QUALIFICATIONS:** Give complete statements of the specific ways in which the nominee meets the requirements for the honor. Please remember that the judges of your nominee have nothing on which to base their judgement except the facts in your nomination. The statement of qualifications should be a narrative summary with heavy emphasis on the accomplishment that make the nominee worth of the honor. It should be readable from the first word to the last, written in the active voice. It should be clear and succinct, yet complete. **The nomination package should focus only on the achievements related to the specific award. It is not a good idea to dwell on the totality of contributions because (i) it may not be necessary, and (ii) it may create problems for future award nominations when incremental or additional contributions are evaluated.**

In some cases, the statement of qualifications may be written around the chronological steps in a nominee's career. Such a treatment permits a simpler biographical statement requires in item #9 of the nomination form. Frequently, publications or patents of the nominee provide important facts about the nominee's achievements and may be brought into the argument in this section of the nomination. In

support of publication, list no more than 15 in approximate order of significance and comment on the most important ones up to a maximum of 5.

The books and articles written by the nominee are frequently her/his only visible output. A chronological list of fifty or one hundred books and papers produced by the nominee may frequently have a little relation to the achievements of the nominee. Hence, highlighting 5 most significant publications amongst a list of 15 is more instructive.

Likewise, in support of patents list no more than 15 in an approximate order of significance and comment on the most important, up to a maximum of 5, using the same procedures described for publications.

**8. BRIEF BIOGRAPHY:** List education, position held, honors, ASME activities and participation in other engineering societies.

In listing positions held, include directorship of civic activities and industrial corporations.

For a nominee having many honors, all previous ASME should be included. In each of the previous ASME awards, please briefly highlight their respective achievements. A clear case should be made to distinguish the new nomination from all previous ASME achievement awards.